

Management Plan for Individual and Small-Group Investigations

Name: _____ Grade: _____		Estimated Beginning Date: _____ Ending Date: _____	
Teacher: _____ School: _____		Progress Reports Due on Following Dates: _____	
General Area(s) of Study (Check all that apply) <input type="checkbox"/> Language Arts/ Humanities <input type="checkbox"/> Social Studies <input type="checkbox"/> Mathematics <input type="checkbox"/> Science <input type="checkbox"/> Music <input type="checkbox"/> Art <input type="checkbox"/> Personal and Social Development <input type="checkbox"/> Other (Specify) _____ <input type="checkbox"/> Other (Specify) _____		Specify Area of Study Write a brief description of the problem that you plan to investigate. What are the objectives of your investigation? What do you hope to find out?	
Intended Audiences Which individuals or groups would be most interested in the findings? List the organized groups (clubs, societies, teams) at the local, regional, state, and national levels. What are the names and addresses of contact persons in these groups? When and where do they meet? 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	Intended Product(s) and Outlets What form(s) will the final product take? How, when, and where will you communicate the results of your investigation to an appropriate audience(s)? What outlet vehicles (journals, conferences, art shows, etc.) are typically used by professionals in this field?	Methodological Resources and Activities List the names and addresses of persons who might provide assistance in attacking this problem. List the how-to books that are available in this area of study. List other resources (films, collections, exhibits, etc.) and special equipment (e.g., camera, tape recorder, questionnaire, etc.). Keep continuous record of all activities that are part of this investigation.	
Getting Started What are the first steps you should take to begin this investigation? What types of information or data will be needed to solve the problem? If "raw data," how can it be gathered, classified, and presented? If you plan to use already categorized information or data, where is it located and how can you obtain what you need?			